

## Council

Venue: Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT

Date: Tuesday, 17 July 2018

Time: 6.00 pm

Present: Councillor D Buckle in the Chair

Councillors D White (Vice-Chair), K Arthur, I Chilvers, J Chilvers, M Crane, J Deans, S Duckett, K Ellis, M Hobson, D Hutchinson, M Jordan, C Lunn, D Mackay, J Mackman, B Marshall, M McCartney, C Metcalfe, R Musgrave, R Packham, C Pearson, I Reynolds, B Sage, J Shaw-Wright, R Sweeting, J Thurlow and P Welch

Officers Present: Janet Waggott (Chief Executive), Karen Iveson (Chief Finance Officer (s151)), Barry Khan (Assistant Chief Executive, Legal and Democratic Services, North Yorkshire County Council, Keith Cadman (Head of Commissioning, Contracts and Procurement) and Palbinder Mann (Democratic Services Manager)

Press: 0

Public: 2

### **10 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Casling, Cattanach, Peart and Nichols.

### **11 DISCLOSURES OF INTEREST**

Councillor Arthur declared a personal interest in agenda item 9 – Reports from the Executive as he worked for Network Rail.

Councillor Pearson declared a personal interest in agenda item 12 – Community Governance Review – Thorpe Willoughby Parish Council as he was a member of Hambleton Parish Council and the District Councillor for Hambleton.

Councillor Lunn declared a personal interest in agenda item 12 – Community Governance Review – Thorpe Willoughby Parish Council as he was a member of Thorpe Willoughby Parish Council and the District Councillor for Thorpe Willoughby.

## **12 MINUTES**

The Council considered the minutes of the meeting of meeting held on 15 May 2018.

### **RESOLVED:**

**To approve the minutes of the Council meeting held on 15 May 2018 for signing by the Chairman.**

## **13 COMMUNICATIONS**

The Chairman informed Council that he would be attending a memorial service for the former Lord Lieutenant of North Yorkshire, Barry Dodd this Friday at York Minister.

## **14 ANNOUNCEMENTS**

The Chairman informed Council that his Civic Service would be taking place on Sunday 2 September at All Saints Church in Sherburn.

The Chairman also informed Council that he would be holding a Charity Concert on Saturday 29 September at Selby Abbey. He stated that there were a few tickets remaining.

## **15 PETITIONS**

There were no petitions received.

## **16 PUBLIC QUESTIONS**

There no public questions received.

## **17 COUNCILLORS' QUESTIONS**

There were no questions from Councillors received.

## **18 REPORTS FROM THE EXECUTIVE**

### **Councillor M Crane - The Leader of the Council**

The Leader of the Council reported on the work he had recently undertaken, as outlined in his report.

In response to a query concerning the costs for the step free access at Selby railway station, the Leader of the Council explained that the current situation was unacceptable to passengers however the costs being quoted were very significant which meant the Council could only make a small contribution towards the overall cost.

Concern was raised that customers who had withdrawn from the swimming programme were unable to cancel their direct debits therefore still paying towards the costs. The Leader of the Council agreed to look into this issue and email a response to all Councillors.

Councillor J Mackman, Deputy Leader of the Council and Executive Lead Member for Place Shaping

Councillor Mackman, Deputy Leader of the Council and Lead Executive Member for Place Shaping, provide an update on the work he had recently undertaken, as outlined in his report.

Information was requested on the number of applications being received on major schemes. It was agreed that this information would be provided to Councillors.

In response to a query concerning staffing in the planning team, it was agreed that the current list of staff at the Council would be circulated to Members.

It was queried when the next report for the five year land supply would be ready as following the base date of 31 March 2018. The Lead Executive Member for Place Shaping explained that it was likely the report would be ready at the end of July and considered by the Executive following this.

Councillor C Lunn, Lead Executive Member for Finance and Resources

Councillor Lunn, Lead Executive Member for Finance and Resources presented his update on the work he had recently undertaken, as outlined in his report.

The Lead Executive Member for Finance and Resources explained that the Council was currently looking at arguments to pool resources so that it could get better investment. Council was informed that this would mean greater risks involved however it could lead to getting better returns.

It was noted that the accounts would be considered at the next meeting of the Audit and Governance Committee.

Concern was raised at the lack of car parking space when the Police moved onto the site. The Lead Executive Member for Finance and Resources explained that an extra 41 car parking spaces had been proposed on the site and this was above the number that was required by the Police following an analysis of the usage of their current car park.

In response to a query concerning the £34k shortfall in General Fund savings, the Lead Executive Member for Finance and Resources explained that this had been due to a lack of savings however the increase in cash income had gone some way to making up some of the shortfall.

A query was raised around the reasons for the £523k underspend in the HRA Capital Programme. The Lead Executive Member for Finance and Resources explained that some residents had declined to have their boilers replaced which had contributed to the underspend however there was some slippage in some work which would be completed in the next financial year.

Councillor C Metcalfe, Executive Lead Member for Communities and Economic Development

Councillor Metcalfe, Lead Executive Member for Communities and Economic Development provided an update on the work he had recently undertaken, as outlined in his report.

With regard to member communication, the Lead Executive Member for Communities and Economic Development explained that he had been part of a member communication working group looking into the issue and that one of the recommendations from the group had been to create an electronic bulletin for members which would hopefully be coming out in September.

In response to a query concerning infrastructure, the Lead Executive Member for Communities and Economic Development explained that areas in Selby would have a chance to feed into any proposals. Council was informed that the work being undertaken was about creating a long term vision and looking at how the Council could shape the district. It was noted that work was being undertaken with North Yorkshire County Council on this.

A query was raised on what types of business would be working on the Sherburn2 site and whether the issue of lorry parking in the Sherburn2 area could be addressed through designated land for parking. The Lead Executive Member for Communities and Economic Development explained that the first occupier of the Sherburn2 site was a business from the Sherburn1 site who wished to expand and that there were potentially two more businesses looking to go on the site. With regard to lorry parking, Council was informed that any allocation of land would have to be justified through a business case and that further discussions were needed on this.

In response to a query around the development of the Community Engagement Forums (CEFs), the Lead Executive Member for Communities and Economic Development informed Council that a discussion had been held with CEF Chairs and meetings had also taken place with North Yorkshire County Council Stronger Communities on this issue. Additionally a workshop would be taking place to have further discussions.

A query was raised around unemployment in Selby. The Lead Executive Member for Communities and Economic Development explained that work had been done on tackling unemployment in Selby and that levels of unemployment in the district were now minimal.

Councillor C Pearson, Executive Lead Member for Housing, Health and Culture

Councillor Pearson, Lead Executive Member for Housing, Health and Culture, provide an update on the work he had recently undertaken, as outlined in his report.

The Lead Executive Member for Housing, Health and Culture explained that a Mental Health Forum would be launched on 24 July 2018 to establish local community networks to deliver services differently.

A query was raised whether Yorkshire Wildlife Trust gave the Council a yearly programme of work they would undertake at Barlow Common. The Executive Lead Member for Housing, Health and Culture agreed to provide a response on this.

**RESOLVED:**

**To receive and note the reports from the Executive.**

**19 REPORTS FROM COMMITTEES**

Councillor W Nichols, Chairman of the Overview and Scrutiny Committee

Councillor S Duckett on behalf of Councillor W Nichols, Chairman of the Overview and Scrutiny Committee provided an update on the work of the Committee as outlined in her report. There were no questions for Councillor Duckett.

Councillor J Deans, Chairman of the Policy Review Committee

Councillor Deans, Chairman of the Policy Review Committee provided an update on the work of the Committee as outlined in his report. In relation to the update on universal credit, it was noted that the Child Poverty Action Group had published a report for Selby.

Councillor K Arthur, Chairman of the Audit and Governance Committee

Councillor Arthur, Chairman of the Audit and Governance Committee provided an update on the work of the Committee as outlined in his report. There were no questions for Councillor Arthur.

**RESOLVED:**

**To receive and note the reports from Committees.**

**20 MOTIONS**

There were no motions submitted for discussion.

**21 COMMUNITY GOVERNANCE REVIEW - THORPE WILLOUGHBY PARISH COUNCIL**

Councillor Crane, Leader of the Council presented the report which outlined a request from Thorpe Willoughby Parish Council to amend the parish boundary to include the land up to the Selby Bypass.

The Leader of the Council explained that previously Council had resolved to approve the request from Thorpe Willoughby Parish Council subject to confirmation of final agreement from Hambleton Parish Council. Council were informed however that Hambleton Parish Council had not agreed to the proposals that had been submitted.

It was proposed and seconded to refuse the request from Thorpe Willoughby Parish Council as the proposals did not meet the criteria outlined in section 2.8 of the report.

An amendment was proposed and seconded to approve the request from Thorpe Willoughby Parish Council as it was felt it met the criteria as outlined in section 2.8 of the report and as stated in the submission the bypass was the natural barrier to the parish and the residents in the area used the facilities provided by Thorpe Willoughby Parish Council. Upon being put to the vote, this motion was lost.

The motion to refuse the application was put to the vote and carried.

**RESOLVED:**

**To refuse the request from Thorpe Willoughby Parish Council as the Council feel that the proposals do not meet the criteria as outlined in section 2.8 of the report.**

**REASON FOR DECISION:**

*To ensure Selby District Council complies with legislation.*

**22 SCRUTINY REVIEW 2018**

Councillor Crane, Leader of the Council presented the report which outlined actions to be approved as part of the scrutiny review.

The Leader of the Council explained that role profiles had been developed for the different chairs of the scrutiny committees which had been approved by the respective chairs and that it was also recommended to review the scrutiny

arrangements again following the election next year.

Council discussed the scrutiny function and it was felt that the actions outlined at 2.4 of the report should also be progressed as soon as possible.

**RESOLVED:**

- i) **To adopt the role profiles for the Chairs of the Scrutiny Committee, Policy Review Committee and Audit and Governance Committee as set out in the appendices to the report for inclusion in the Council's Constitution at Part 3 – Responsibility for Functions.**
- ii) **To review the arrangements for scrutiny at Selby after the 2019 elections, following work to improve scrutiny during the 2018-19 year, for implementation in the 2019-20 municipal year.**

**REASON FOR DECISION:**

*To ensure that the work to improve scrutiny, as recommended by the Peer Challenge Team and set out in the Council's Peer Challenge Improvement Plan and agreed by the Executive on 24 May 2018, is progressed.*

**23 REVIEW OF BYELAWS FOR PLEASURE GROUNDS, PUBLIC WALKS AND OPEN SPACES**

Councillor Pearson, Lead Executive Member for Housing, Health and Culture, presented the report which outlined a review of byelaws for pleasure grounds, public walks and open spaces.

The Lead Executive Member for Housing, Health and Culture explained that the new byelaws would cover four sites as outlined in the report. In response to a query concerning byelaws for other sites, it was clarified that the current project was designed to update the old pre-existing byelaws.

It was noted that the byelaws used were based on a set developed by the Department of Communities and Local Government (DCLG).

**RESOLVED:**

- i) **To approve and adopt the new set of Byelaws for Pleasure Grounds, Public Walks and Open Spaces.**
- ii) **To revoke the existing Byelaws adopted by the Council in 1899 including the amendment on 21 January 1925, upon the new Byelaws coming into effect.**

**REASON FOR DECISION:**

*To ensure that the Council has byelaws in place which are fit for purpose and reflect how the parks are currently used.*

## **24 URGENT ACTION**

The Chief Executive informed Council that the following urgent action had been taken by her since the last Council meeting under her delegated authority:

- On 12 June 2018, to cancel the Kirk Smeaton Community Governance Review following the withdrawal of the request by Kirk Smeaton Parish Council.
- On 5 July 2018, to appoint Councillor Karl Arthur as Chairman of the Audit and Governance Committee to replace Councillor Mike Jordan for the municipal year 2018/19 with immediate effect.

The meeting closed at 7.19 pm.